

Oklahoma Healing Arts - AcuCollege of America
1211 N Shartel Ave, Suite 900
OK City, OK 73103
(405) 524-4000
avenuetopeace@yahoo.com

ENROLLMENT AGREEMENT

Student Name _____

Student Address _____

Student Phone _____

COURSE(S) _____

Title of Course	Contact Hours	Total Cost of Course (Books Incuded)	Course Start Date

PAYMENT SCHEDULE

I am paying \$ _____ now including the application fee of \$25.00 and a registration fee of \$400 (for Acupuncture Course only) and a balance of \$ _____ upon, acceptance into the course/s according to the following schedule with 6% annual interest on balances

Final Payment of \$ _____ will be due on _____

Holder In Due Course Rule. Any holder of this Consumer Credit Contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto for with proceeds hereof, recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder.

Refund Policy – See other side. This Enrollment agreement may be cancelled within three (3) days of the date signed below, with full refund of any monies paid.

I have read both sides of this agreement form, and fully understand the contents therein; and I have received a copy of this agreement.

Signed _____ Date _____

As Director of Oklahoma Healing Arts Institute, I have accepted this student for enrollment in the course(s) at the costs listed above, and acknowledge receipt of the fees and arrangements listed above.

Signed _____ Title _____ Date _____
Michael Richards or Designated School Officer

Refund Policy

Rejection – An applicant rejected by the school shall be entitled to a refund of all money paid, minus \$25.00 application fee.

Termination date – the termination date for refund computation purposes is the last date of actual attendance by the student. The school will require notice for cancellation or withdrawal to be given by certified mail. The penalty for failure to notify the school in writing is \$25.00.

Three day Cancellation – All money paid by the applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment.

Other cancellation – An applicant subsequently requesting cancellation by written notice shall be entitled to a refund of all money paid minus a registration fee of 15% of the contract price of the course, but in no event may the school retain more than \$150.00.

First week – for a student terminating training after three days but within the first week, the tuition retained by the school will be 10% of the contract price of the course plus \$150.00, but in no event more than \$350.00.

After the First – For the student terminating after one (1) week, but within 25% of the course, the tuition retained by the school will be 25% of the contract price of the course plus \$150.00.

After 25% - For a student terminating training after completing over 25% but within 50% of the course is not entitled to a refund of any tuition.

After 50% - A student completing training after completing more than 50% of the course is not entitled to a refund of any tuition.

Special Cases – In the case of student prolonged illness or accident, death in the family, or other circumstances which make it impractical to complete the course, the school shall make a settlement which is reasonable and fair to both.

Discontinued Class – In case a class is discontinued by the school, while students are still enrolled in class, and the school is still offering training in other areas, all money paid will be refunded. The school will have 30 days to either restart the class or pay the refund. The school will have 30 days to either restart the class or pay the refund.

Application of Policy – A school year is six (6) calendar months in length for refund computation purposes. Tuition includes application or registration fees. Refunds are to be calculated for the period of enrollment.

1. For courses longer than one period of enrollment in length, the cancellation and settlement policy shall apply to the stated course price attributable to each period of enrollment.
2. Percentage of course completion shall be computed on the basis of the amount of time in the course as expressed in contact hours as listed in the catalog.
3. Any refund due shall be paid within 60 days after cancellation or termination, unless the refund is payable directly to the applicant or student, in which case it shall be paid within 30 days after cancellation or termination.